

Newark Historical Society Board of Directors Meeting
Tuesday, October 10, 2023
Zoom: <https://udel.zoom.us/j/91871847833>

Present: Earnie Davis, Theresa Hessey, Kyle Hitchens, Carolyn Palo, Josh Shannon, Kaitlyn Tanis, Mary Torbey, Will Webber

Absent: Laura DelPercio

Called to order at 7:04 PM

September Minutes—Motion to approve by Will. Seconded by Josh. All in favor.

Treasurer's Update—See Laura's email from 10/8. WE may want to look into reducing Verizon costs. Motion to approve by Josh. Seconded by Mary. All in favor.

Museum Update (Mary)—See Mary's email from 10/10. All proceeds from ghost tours are going to Historical Society.

Annual Meeting--December 4, 2023

Notification needs to go out soon. Will be held at the Senior Center. We have to make sure that only dues paying members vote. Should be able to do the vote via a show of hands. Will, Josh, and Mary are up for re-election. Laura is resigning from the board effective immediately.

Membership portion of website

Theresa will add members into Wix account manually. Josh will merge subscribers with MailChimp.

Brochures and Business Cards

Cost at Staples is \$40 for 100 brochures. 250 business cards for \$15. Getting a quote from Networks. Kaitlyn will work on capitalization of email and url. Motion to get the business cards from Staples by Will. Seconded by Kyle. All in favor.

Building Update

No news on renovations. Kaitlyn emailed Jeff about the lease. The city has approved TNP using the FOP room. There is a question about if/how TNP will contribute to rent, wifi, and other costs. Kaitlyn has names of attorneys to review lease.

Storage and Moving Update

Kaitlyn has made calls to Bayshore but heard nothing back. Carolyn's friend has a climate controlled basement. There is a question about insurance. Will likely not be able to fit everything in a storage unit and need two. Don't know how much space we'll need or when since we don't have a timeline but have storage options

Membership Incentives

Need to be defined. Possibly a members only speaker event or walking tour. Early registration for events. We can use the mailing list to get info to members ahead of time.

Hosts needed-- October 15, November 5, and November 19

Motion to adjourn by Will. Seconded by Mary. All in favor.

Meeting adjourned at 8:04PM